

**YOUR WEDDING**  
**at**  
**First United Methodist Church of Port Orange**

First United Methodist Church is eager to make your wedding a beautiful and memorable occasion. The following information and policies have been established by our Trustees and Administrative Council to accomplish this purpose.

**SETTING THE WEDDING DATE:**

Before a definite date and time has been set, please telephone the church administrator to make sure the church and the pastor are available.

**OFFICIATION:**

1. You are responsible for securing the marriage license prior to your wedding date. It may be obtained from the Volusia County Annex, 125 E. Orange Avenue or at the main courthouse in DeLand.
2. Be sure to bring the license with you to the wedding rehearsal.
3. All weddings shall be performed by a United Methodist Pastor. He may be assisted by some other minister, relative or close friend, at the discretion of the minister.
4. The couple should make arrangements with the pastor for four sessions of **PREMARITAL COUNSELING** at least 6-8 weeks before the wedding date. This is for two reasons: 1. Get acquainted; 2. Discuss marriage responsibilities, concerns and issues. The pastor or couple may request additional sessions.
5. All persons who are to participate in your wedding should be present and on time for rehearsal. This includes the bride and groom, parents of both, ushers, maid/matron of honor, best man, flower girl, ring bearer, and any other persons taking part in the wedding.
6. All persons involved in the wedding shall be at the church no later than one half hour before the start of the service.
7. All arrangements for finalizing the wedding plans should be completed at least two weeks before the wedding.

**CONDUCT:**

1. Persons appearing for the rehearsal or wedding under the influence of alcoholic beverages will cause cancellation of the ceremony in the church.
2. Rice and confetti are not to be used inside the church building. You are urged to use bird seed outside.
3. Neither smoking nor alcoholic beverages are permitted on the church property.
4. All pictures taken from the chancel will be taken before or after the ceremony.
5. No flash pictures are permissible during the ceremony.
6. Any video is to be done from a stationary tripod without photo light.

**DECORATIONS:**

1. Candles are provided for the Altar by the church.
2. All other decorations such as candelabra, Unity candle, white aisle runner, flowers, etc. shall be provided by the couple.
3. Flowers shall be delivered by the florist in time for the decorations to be completed at least two hours before the wedding.
4. No nails or screws are to be driven into walls, floors, pews or furnishings.
5. Preferably, candles with drip cups should be used. Please insure that the carpet is protected from wax drip.
6. Protective cloths or plastic should be placed under all plants containing moisture.
7. Candles should not be placed on the organ console, pulpit, lectern, or baptismal font.
8. If you would like to leave your floral decorations at the church, we will be happy to use them. An acknowledgment will be placed in Sunday's bulletin if we know your intentions in advance.

**MUSIC:**

1. Because a wedding is a sacred service administered according to the ritual of the United Methodist Church, all music should be appropriate to Christian worship. Please keep this in mind when you select your music.
2. The regular church organist or a designated substitute shall play for all weddings. They will be notified by the church office. If you wish to select your own music, you must contact them personally. The office can give you their contact information.
3. A soloist from the church can be arranged if needed. If you have your own soloist, he/she needs to contact the organist and church office.
4. Pre-recorded music (CD's/DVD's) will require a church sound technician.

## WEDDING COSTS:

1. Members of First United Methodist Church and their children are not charged for the use of the Sanctuary and Lounge.
2. **FOR MEMBERS.** One of the most frequent questions asked by the couple planning their wedding is: "What is an appropriate amount for the pastor's honorarium (gift)?"
  - a) There is no specific fee charged by the ministers. The honorarium to him is a token of appreciation for this time spent, including the interview and counseling, rehearsal and wedding.
  - b) The suggested guidelines, considering his preparation involving interviews, counseling and rehearsal, as well as the wedding itself, is an amount at least equal to that paid to the organist.

### **FEE SCHEDULE**

#### **ALL FEES DUE AT THE TIME OF REHEARSAL**

	<u>MEMBERS</u>	<u>NON-MEMBERS</u>
Sanctuary including ready room(s), parking, restrooms, sound system, heat/air conditioning, lighting, altar candles (2 day access)	No Charge	\$500.00
Fellowship Hall (accommodates 152) including parking, restrooms, heat/air conditioning, sound system, stage, tables, chairs	No Charge	\$300.00
Kitchen privileges including stove, refrigerator, plates, flatware, cooking utensils.	\$150.00	\$150.00
Fee for kitchen staff person	100.00	100.00
Pastor/Coordinator	No Charge	\$200.00
Accompanist Services including music selection, rehearsal, ceremony	\$125.00	\$125.00
Custodial Services including building access, set-up, clean up		
Sanctuary (2 days)	\$100.00	\$100.00
Fellowship Hall	\$100.00	\$100.00
Sound/lighting technician	75.00	75.00

*Two shall be born a whole wide world apart and one day out of darkness they shall stand and read life's meaning in each other's eyes.*

*"God is love; and one that dwells in love dwells in God, and God dwells in him/her." I John 4: 16*

# YOUR WEDDING AT



## FAITH HOPE LOVE



BUT THE GREATEST  
OF THESE IS  
LOVE